

## Message Text

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ACTION EUR-12

INFO OCT-01 ISO-00 CIAE-00 PM-05 INR-10 L-03 ACDA-12  
NSAE-00 PA-02 SS-15 SP-02 TRSE-00 EB-08 ICAE-00  
IO-14 SSO-00 INRE-00 NSCE-00 /084 W  
-----095793 241453Z /45

O 241427Z AUG 78

FM USMISSION USNATO

TO SECSTATE WASHDC IMMEDIATE 3451

INFO SECDEF WASHDC IMMEDIATE

FPA WASHDC IMMEDIATE

UNCLAS SECTION 01 OF 02 USNATO 07835

STATE FOR EUR/RPM; DEF FOR CHIEF PLANS AND PROGRAMS OFFICE,  
WHS

E.O. 11652: N/A

TAGS: APER, AORG, NATO

SUBJ: NATO/IS VACANCY: A.4 STAFF OFFICER (RESOURCES  
MANAGEMENT) CIVIL EMERGENCY PLANNING DIRECTORATE, DEFENSE  
PLANNING AND POLICY DIVISION

REF; DEF 2107 DTG 191935ZJUN78

1. MISSION HAS RECEIVED THE FOLLOWING LETTER FROM NATO  
DIRECTOR OF ADMINISTRATION AND PERSONNEL:

BEGIN QUOTE

THE A.5 POST OF DEPUTY TO THE DIRECTOR AND HEAD, GENERAL  
POLICY SECTION, CIVIL EMERGENCY PLANNING DIRECTORATE IN  
THE DEFENCE PLANNING AND POLICY DIVISION, WHICH WAS  
RECENTLY ADVERTISED UNDER REFERENCE A11(78)402, HAS NOW  
BEEN FILLED BY AN INSIDE CANDIDATE FROM THE SECTION  
ITSELF. CONSEQUENTLY THERE IS NOW AN A.4 VACANCY OF  
STAFF OFFICER (RESOURCES MANAGEMENT), CIVIL EMERGENCY  
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PLANNING DIRECTORATE IN THE DEFENCE PLANNING AND POLICY  
DIVISION.

AS WE ARE CONSIDERING SOME OF THE APPLICATIONS RECEIVED  
FOR THE A.5 POST, I WOULD APPRECIATE IT IF YOU COULD  
INFORM ME IF YOU CONTEMPLATE NOMINATING CANDIDATES FOR  
THESE POSTS. IF SO, PLEASE LET ME HAVE THE NAMES OF

CANDIDATES, TOGETHER WITH DETAILED CURRICULUM VITAE, AS SOON AS POSSIBLE. ATTACHED IS A COPY OF THE RELEVANT JOB DESCRIPTION FOR YOUR CONVENIENCE.

IN VIEW OF THE URGENT NEED TO FILL THESE POSTS, I SHOULD BE GRATEFUL TO RECEIVE ALL NOMINATIONS BY 15TH SEPTEMBER, 1978. IN THE EVENT THAT YOUR AUTHORITIES DO NOT WISH TO PROPOSE A CANDIDATE, IT WOULD BE APPRECIATED IF YOU WOULD LET ME KNOW ACCORDINGLY.

THANK YOU FOR YOUR ASSISTANCE IN THIS MATTER.

END QUOTE.

2. POST DESCRIPTION OF THE NEW POSITION BEING ADVERTISED FOLLOWS:

BEGIN QUOTE

DUTIES: TO SUPPORT, AND ACT AS A LINK, BETWEEN THE

- PETROLEUM PLANNING COMMITTEE, THE FOOD AND
- AGRICULTURE PLANNING COMMITTEE AND THE INDUS-
- TRIAL PLANNING COMMITTEE IN ALL ASPECTS OF SUPPLY
- PLANNING INCLUDING RESOURCE ASPECTS OF NATO
- CRISIS MANAGEMENT, AND ARRANGEMENTS FOR THE NATO
- CIVIL WARTIME AGENCIES WITH SUPPLY RESPONSIBILI-
- TIES.

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- TO ASSIST THESE COMMITTEES IN THE CONDUCT OF
- SUPPLY STUDIES IN THE FIELD OF PETROLEUM, FOOD
- AND AGRICULTURE AND INDUSTRY.
- TO PREPARE SUBMISSION FROM THE COMMITTEES TO THE
- SENIOR CIVIL EMERGENCY PLANNING COMMITTEE AND THE
- COUNCIL.
- TO ASSIST WITH THE PREPARATION OF MATERIAL FOR
- TRAINING STAFF AND FOR TESTING ORGANIZATIONAL
- AND PROCEDURAL ARRANGEMENTS IN EXERCISES.
- TO UNDERTAKE ANY OTHER STAFF DUTIES AS MAY BE
- ASSIGNED TO HIM.

QUALIFICATIONS:

- GRADUATION FROM A UNIVERSITY OR COLLEGE OF
- RECOGNISED STANDING, SOLID ADMINISTRATIVE
- ABILITY AND EXPERIENCE OF CIVIL EMERGENCY
- PLANNING IN THE SUPPLY FIELD, PREFERABLY AT

- CENTRAL GOVERNMENT LEVEL.
- AN EXCELLENT KNOWLEDGE OF ONE OF THE TWO
- OFFICIAL LANGUAGES OF NATO INCLUDING THE
- ABILITY TO DRAFT FLUENTLY IN THAT LANGUAGE, AND
- A WORKING KNOWLEDGE OF THE OTHER.

NOTE: THE SUCCESSFUL CANDIDATE WILL BE OFFERED A  
DEFINITE DURATION CONTRACT NOT EXCEEDING THREE YEARS'  
DURATION, WHICH MAY BE RENEWED BY MUTUAL CONSENT.

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TO SECSTATE WASHDC IMMEDIATE 3452

INFO SECDEF WASHDC IMMEDIATE

FPA WASHDC IMMEDIATE

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END QUOTE.

3. SUBJECT TO THE DEPARTMENT'S CONCURRENCE AND AGREEMENT  
BY MR. JOHN DE LA GARZA TO BE CANDIDATE FOR THIS A.4  
POST, USNATO PROPOSES TO NOMINATE DE LA GARZA BY 15 SEPT  
78, WHICH IS CLOSING DATE FOR NOMINATIONS.

4. PLEASE ADVISE. BENNETT

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## Message Attributes

**Automatic Decaptioning:** X  
**Capture Date:** 01 jan 1994  
**Channel Indicators:** n/a  
**Current Classification:** UNCLASSIFIED  
**Concepts:** n/a  
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**Disposition Comment:**  
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**Subject:** NATO/IS VACANCY: A.4 STAFF OFFICER (RESOURCES MANAGEMENT) CIVIL EMERGENCY PLANNING DIRECTORATE, DEFENSE PLANNING AND POLICY DIVISION  
**TAGS:** APER, AORG, NATO  
**To:** STATE  
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**Review Markings:**  
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